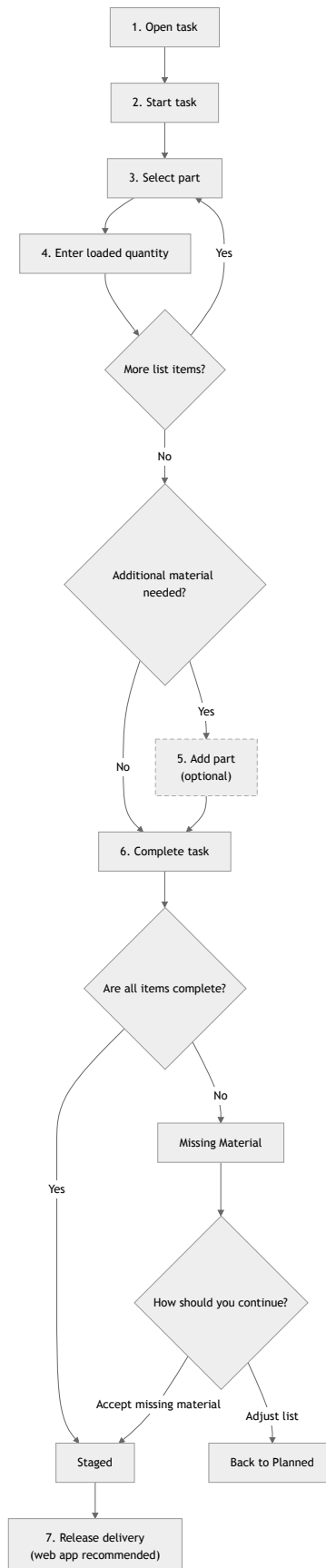


Carry out delivery

Process chart

This process describes how material for a prepared delivery is picked in the warehouse. The following steps describe the mobile app workflow. Processing is technically also possible in the web app, but picking is normally performed on a mobile device in the warehouse.



Optional steps are shown with dashed outlines in the chart.

Carry out delivery

Process steps

1. Open task

Open Tasks in the mobile app and tap the warehouse picking task.

2. Start task

Open the action menu at the bottom right and tap Start Task. The linked delivery opens automatically and moves to In Progress status.

3. Select part

Tap the part you want to pick in the material list. This opens the quantity entry screen.

4. Enter loaded quantity

Enter the quantity actually loaded and save it. The color of the list item shows its progress:

5. Add additional material (optional)

If you need material that is not on the list, open the action menu and tap Add Part. Then select the category and part and enter the loaded quantity.

6. Complete task

Return to the task, open the action menu, and tap Complete Task.

7. Release delivery

We recommend opening the delivery in the web app afterward and clicking the checkmark at the bottom right. This completes the delivery directly.